



RULES AND CONDITIONS
INTERNATIONAL SUMMER SCHOOL SARAJEVO 2017
“TRANSITIONAL JUSTICE AS A RESPONSE TO EMERGING
CHALLENGES IN SOUTH-EAST EUROPE”

Article 1

GENERAL PROVISIONS

These **RULES AND CONDITIONS** regulate the official name and abbreviation of the project, duration and relevant dates, implementing organization, objectives, the application process, criteria and process of selection, responsibilities of the participants, participation fee and equal opportunities and non-discrimination principles for the preparation and realization of the International Summer School in Sarajevo “Transitional Justice as a Response to Emerging Challenges in South-East Europe”.

Article 2

OFFICIAL NAME AND OFFICIAL ABBREVIATION OF THE PROJECT

The official name of the project is:

INTERNATIONAL SUMMER SCHOOL SARAJEVO 2017 –
“TRANSITIONAL JUSTICE AS A RESPONSE TO EMERGING CHALLENGES IN SOUTH-EAST EUROPE
COUNTRIES TO RESPOND TO HUMAN RIGHTS CHALLENGES”

and the official abbreviation is **ISSS 2017**.

Article 3

DURATION AND IMPORTANT DATES

ISSS 2017 as a project starts on the 1 March 2017 and finishes on 31 December 2017.

The application process starts at 00:01 on 15 March 2017 and ends at 23:59 on 30 April 2017.

The selection process starts at 00:01 on 1 May 2017 and ends at 23:59 on 15 May 2017.

The participation fee is due by 23:59 on 5 June 2017.

The implementation period of the ISSS 2017 is 19 – 28 July 2017.

Article 4

IMPLEMENTING ORGANIZATION

The implementing and responsible organization of the ISSS 2017 is the Association “**PRAVNIK**”, Porodice Ribar 49, SARAJEVO 71000, BOSNIA AND HERZEGOVINA, in cooperation with the Rule of Law Program South East Europe of the Konrad-Adenauer-Stiftung, Str. Franzelarilor, nr. 5, sector 2, RO-020785, Bucharest, Romania.

Article 5

OBJECTIVES

The main objective of ISSS 2017 is to foster contemporary discussions on the issue of Transitional Justice and Human Rights through a unique blend of theory, practice and experience with the aim to empower future decision makers by:

- Bringing together experienced professionals and young scholars from the SEE region and Europe and US
- Contributing to the global discussion on the issue of Transitional Justice and Human Rights
- Networking of Alumni students and lecturers from previous generations with this year participants

Article 6

WHO CAN APPLY?

The program encourages applications from graduate and PhD students of law and related disciplines (under the age of 35), including a limited number of undergraduate students from South East Europe, Europe and the US. ISSS 2017 will accept up to 30 students for attendance for this year.

The program also encourages young professionals working in the area of Rule of Law, Human Rights and Transitional Justice to apply as well.

Eligibility and entrance criteria

There are three main criteria which will be taken into consideration in the evaluation process: Academic requirement, Language requirement, and CSO (Civil Society Organizations) experience.

Academic requirement

The program encourages applications from law and political science undergraduate final year students and post graduate students. Basic knowledge and commitment to take part in academic discussions on Rule of Law, Human Rights and Transitional Justice concept is required.

Language requirement

The language of instruction is English; thus all applicants have to demonstrate a strong command of spoken and written English to be able to actively participate in discussions at lectures and workshops.

CSO experience

The association “**PRAVNIK**” recognizes the involvement in CSO as an important sign that proves commitment toward democratic development of any society. Thus, experience in CSO sector brings an added value to every application.

Other than these criteria, selection will be dependent on a country and/or region quota, aiming at proportional geographical coverage.

Article 7

APPLICATION PROCESS

When can you apply?

You can apply as soon as the application process is opened, which will be notified through media and on the official web sites of the organizers.

How can you apply?

All prospective applicants are invited to send their complete application through the official submission e-mail indicated/provided on the application form.

Your application will be considered:

- i) if it reaches the Association “**PRAVNIK**” through official submission e-mail before the application deadline;
- ii) if every question was answered and was accompanied with all necessary documents;
- iii) if you explicitly agree with the **RULES AND CONDITIONS** of the ISSS 2017, and declare to have read them via the application form;
- iv) if you received a confirmation letter from the organizers (which you should receive within 48 hours after your submission) through the official e-mail.

Application deadline

The application deadline for ISSS 2017 is on 30 April 2017 23:59 CET. We encourage everyone to apply before the deadline. Applications that come after the deadline will not be taken into consideration.

Article 8

EVALUATION OF SUBMISSIONS

Selection Committee

After the deadline has passed, an independent Selection Committee will be established and will be fully and solely responsible for the selection, devising both the successful applicants' list and the waiting list.

Criteria

The Selection committee will prepare a list of successful applicants according to the following criteria list, once the general requirements have been met. The general requirements, main criteria for application evaluation and main criteria for participation fee reduction will be a part of these **RULES AND CONDITIONS**. The rules are embodied in the **SUBMISSIONS EVALUATION FORM** in **ANNEX I** which will be available before the application process starts, in order to enable the decision process transparency. The following criteria shall apply:

CRITERIA	Max %
Academic achievement	30 %
Contribution to further academic determination	20 %
Professional experience (including internships)	30 %
Demonstrated motivation	20 %

Article 9

PARTICIPATION FEE AND SCHOLARSHIP

The participation fee for ISSS 2017 is 750€ which covers lodging, materials, all special events and most meals. Early bird payments (within 10 days from the acceptance notification) will be reduced to 600 €.

All participants may apply for a scholarship which is available for 25 places at ISSS 2017.

Students with scholarships pay a reduced participation fee of 100 € for students from Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Kosovo, Macedonia, Montenegro, Moldova, Romania and Serbia and 200€ for students from other countries.

The Selection Committee will decide on the scholarship along with the application.

No discrimination will be made between applicants who apply for a scholarship and the award of scholarships will depend on the number of scholarship requests and the number of available scholarships.

Travel costs are not covered by this fee and each participant should take care of personal travel arrangements. If you need a visa to enter Bosnia and Herzegovina please let us know, in order send you an invitation letter for ISSS 2017.

Article 10

CERTIFICATE AND CREDITS

The "PRAVNIK" Association and the **Konrad-Adenauer-Stiftung, Rule of Law Program South East Europe** award an attendance certificate upon successful completion of the summer school. In order to obtain this certificate, participants are expected to attend and actively participate in all classes and complete assignments required by the ISSS 2017. Another criterion taken into account for completing the summer school is **submitting the essay** by 30 September 2017.

ISSS 2017 does not use a credit system and cannot award credits directly for its ISSS 2017 participation. Students wishing to obtain credits as a result of our evaluation should consult their own institutions in advance about the acceptability of the Summer School evaluation for credit purposes.

The amount of credit awarded is at the discretion of individual institutions but a rough guide would suggest students completing a full 10 days of the ISSS 2017 (with a 70 hour workload and an essay) might earn three to four (3-4) semester credit hours. To compliment this all certificates will be come along with the transcript of all ISSS activities, which will outline all learning outcomes.

Article 11

EXCLUSION CRITERIA

All participants must agree to the **RULES AND CONDITIONS** of the ISSS 2017 before submitting their plan (upon submitting of the application form).

A participant will be excluded from the ISSS 2017 if s/he:

1. Is not under the age of 35.
2. Does not meet the criteria for participation as described in Article 2.
3. Has submitted false and/or incorrect data in his/her application form.
4. Directly or indirectly offers promises, gives or demands a bribe or other undue advantage in order to obtain or retain an improper advantage.

Article 12

OBLIGATIONS AND RESPONSIBILITIES

In order to obtain the certificate, all participants have the following obligations and responsibilities:

Attendance

All participants must attend over 80% of all lectures, including workshops and discussions.

Essay

All participants are required to submit an essay in English on a topic that relates to the ISSS 2017 program by the end of 30 September 2017.

Dress code

Please note that the dress code for the ISSS 2017 will be professional business throughout the program.

Article 13

EQUAL OPPORTUNITIES AND NON-DISCRIMINATION

The “**PRAVNIK**” Association and **Konrad-Adenauer-Stiftung, Rule of Law Program South East Europe** are committed to ensuring that staff and students are selected, assessed, promoted and otherwise treated solely on the basis of their relevant merits and abilities.

The “**PRAVNIK**” Association and the **Konrad-Adenauer-Stiftung, Rule of Law Program South East Europe** do not and will not discriminate on the basis of race/ethnicity, color, national origin, sex, disability or age or any other grounds in the selection process of successful applicants.

Article 14

PRIVACY

The Selection Committee (see Article 8 above), **PRAVNIK** staff, lecturers and all other parties that are exposed to the applications or essays in whatever phase of the project will sign a “declaration of confidentiality”. These declarations of confidentiality are available upon request.

Article 15

FINAL PROVISIONS

These Rules and Conditions are applicable for the entire course of the International Summer School Sarajevo 2017 - starting with the date of their adoption.

Sarajevo, 01-03-2017